

“ When the rain has stopped...  
The storm of Employment Tax  
and Payroll Tax challenges  
continue

# EMPLOYMENT TAX AND PAYROLL TAX MALAYSIA

Date	Venue	Event Code
23 May 2019	Mutiara Hotel, Johor Bahru	19WS/028
18 June 2019	Seri Pacific Hotel, Kuala Lumpur	19WS/029

Time: 9.00 am to 5.00 pm

## Introduction

The Malaysian employer filing (Form E) and employees' personal tax filing need to be completed by 31 March and 30 April 2019 respectively. Many of you will be relieved once this date have passed and your tax filing obligations have been completed. However, after 15 years of the Self Assessment era for individuals in the Malaysian tax system, gaps continue to be identified in the employer reporting, giving rise to substantial penalties being applied by the regulatory authorities.

In addition, rapid regionalisation and globalisation has drastically changed the responsibility and accountability of HR, Payroll, Finance and Employment Tax Leaders. There is now an increased focus on governance and regulatory compliance, both internally and externally, immense pressure from legislative changes, intense scrutiny from regulators and organisations focusing on the People Experience. Non-compliance on Payroll and Employment Tax matters is now becoming a focal point at Board meetings, and Employment Tax is a significant contributor to revenue and penalty collection in many tax regimes, including Malaysia.

Therefore, it is now more important than ever for employers to recognise action: 'MUST DO' to get things 'DONE' correctly. Employers 'MUST CONSULT', 'MUST UPDATE' and 'MUST GOVERN' in order to get Employment Tax and compliance obligations 'DONE RIGHT'.

## Course Outline

- Gaining insights into Employment Tax and payroll blind spots in Monthly Tax Deduction (MTD), and Employer's tax statutory reporting - Form E and Form EA, including ways to mitigate and overcome these risks
- Understanding the root cause of these failures and remedy
- Understanding how to manage Employment Tax and payroll audits effectively
- Know the good practices of how to 'connect the dots' within your organisation

## Who Should Attend

- HR, Payroll, Finance and Employment Tax professionals
- Accountants / Finance Head
- Company Secretaries
- Tax Agents

## Methodology

PowerPoint presentation, discussion and case studies

## Speaker's Profile

Sakaya Johns Rani has more than 25 years in professional services firm in Malaysia with significant experience in providing Global Mobility and Employment Tax Solutions for Local and Global companies and their workforce. Rani supports Global and local organisations to achieve high standard of governance on Compliance of statutory obligations on Human Capital matters. Where there are gaps, Rani helps the organisation to close the gaps with remedial actions and education for sustainable compliant culture. Rani is a Partner in PwC and currently Regional Leader of Global Mobility and Employment Tax Services.

## Employment Tax and Payroll Tax Malaysia

### Registration Fees



- CTIM/ACCA Member  
 Member's Firm Staff  
 Non-Member


	Outstation	Klang Valley
	RM371.00	RM424.00
	RM477.00	RM530.00
	RM530.00	RM636.00

\*The above registration fees are inclusive of 6% Service Tax effective from 1 March 2019.

- \* Seats are limited and based on first-come, first-served basis
- \* Registration of participants will be confirmed upon registration, receipt of full payment or an acceptable employers guarantee and settlement of previous outstanding dues.
- \* All outstanding payment must be received on or prior to the date of the event for participants to be allowed to attend. The institute reserves the right to cancel the registration if no payment is received prior to or on the date of the event.
- \* Walk-in participant registration and attendance is subject to availability of seats and full payment.
- \* Certificate of attendance will only be released upon participant signing the attendance register before 10.30am, full attendance and after completion of the event.

### Enquiries

 Tel: 03-2162 8989  
 Fax: 03-2161 3207  
 03-2162 8990  
 Email: cpd@ctim.org.my

 B-13-1, Block B, Level 13, Unit 1,  
 Megan Avenue II,  
 No 12, Jalan Yap Kwan Seng,  
 50450 Kuala Lumpur

### Contact Person:

*For Klang Valley events:*  
 Ms Yus (ext 121 / yusfariza@ctim.org.my)  
 Mr Jason (ext 108/ jason@ctim.org.my)  
*For Outstation events:*  
 Ms Jaslina (ext 131/ jaslina@ctim.org.my)  
 Ms Zaimah (ext 119/ zaimah@ctim.org.my)  
*General enquiries:*  
 Ms Ally (ext 123 / ally@ctim.org.my)

### Participant's Contact Details

Full Name : \_\_\_\_\_

Company : \_\_\_\_\_

I/C Number : \_\_\_\_\_

Designation : \_\_\_\_\_

CTIM/ACCA Membership No : \_\_\_\_\_

Tel : \_\_\_\_\_

Company Address : \_\_\_\_\_

Fax : \_\_\_\_\_

\_\_\_\_\_

Email : \_\_\_\_\_

Vegetarian

Mobile : \_\_\_\_\_

Please tick the relevant boxes

**Date** 23 May 2019      **Venue** Mutiara Hotel, Johor Bahru

**Date** 18 June 2019      **Venue** Seri Pacific Hotel, Kuala Lumpur

### Payment Method

Online Payment via JomPAY



**Billor Code:** 21790  
**Ref-1:** Event Code  
**Ref-2:** Mobile Number

JomPAY online at Internet and Mobile Banking with your Current, Savings or Credit Card account

**MASTER / VISA Credit Card**

For amount of RM \_\_\_\_\_

Card No

□□□□-□□□□-□□□□-□□□□

Expiry Date

Authorised Signature

**Cash** for Amount of RM \_\_\_\_\_

(month/year)

**Cheque** No. \_\_\_\_\_

For Amount of RM \_\_\_\_\_

Cardholder's Name ( as per credit card )

\*All cheque should be made payable to "CTIM-CPE"

### Replacements

Please note registrations for the event are not interchangeable but replacements are acceptable. Please notify us at least three days prior to the event if you intend to send a replacement. CPD points will be allocated to the designated attendee. If the replacement is not a Member but a Member's Firm Staff or Non-Member, the appropriate fees will apply.

### Cancellations

The Chartered Tax Institute of Malaysia must receive cancellations in writing five working days prior to the event. Refund amount is subject to deduction of administration and finance charges. No refund will be given for cancellations received within less than five working days of the event.

### Confirmation of Registration

The confirmation letter will be emailed 5 days before the commencement of the event upon receipt of full payment. In the event you do not receive the confirmation letter 5 days before the event, please contact us immediately.

### Disclaimer

The Organiser reserves the right to change the speaker, date, venue or to cancel the event if the number of participants is less than 20. A minimum of 3 days notice will be given.

### Recording

Video / Sound recording is strictly prohibited.